

# Final Payment Worksheet

Payment is due in full upon completion of your shoppe or a  
**\$50 Late Fee will apply.\*** Use this form to summarize all invoices  
 & credits to calculate final payment due.

	Invoice #	Amount
<b>Initial Merchandise Order</b>		
<b>Re-order #1</b>		
<b>Re-order #2</b>		
<b>Other</b>		
<b>Subtotal of All Product Rcvd</b>		
<b>Credit for Merchandise Returns</b>	Enter amount from 'Merchandise Returns Worksheet'.	
<b>Total Before Any Discounts</b>		
<b>Adtl. Discounts / Credits</b> <small>(Sign Bonus discounts, CCHS Bucks, etc.)</small>		
<b><u>*Late Fee Applicable if paid after 12/31/11</u></b>		<b>\$50.00</b>
If you are exempt from sales tax you must include a copy of your tax exemption certificate with your payment. NO EXCEPTIONS. (This applies to schools in Florida ONLY)	<b>Subtotal</b>	
	<b>Sales Tax</b>	
	<b>Grand Total</b>	

<b>School Name</b>	
<b>Sponsor Name</b>	



Please fax this completed worksheet along with the Merchandise Returns Worksheet to 1-386-758-6789 upon completion.

1-800-234-5561

[www.CandyCaneHolidayShoppe.com](http://www.CandyCaneHolidayShoppe.com)

# Merchandise Returns Worksheet

- Use this form to calculate the credit due for your returned merchandise -

You must complete this worksheet *before* you can complete the 'Final Payment Worksheet'.

Price Code	QTY Returned	Qty Damaged or *Missing	Total QTY	School Cost (Ea.)	Total
<i>Example</i>	10		10	\$ 2.00	\$ 20.00
PC 1				\$ 0.23	
PC 2				\$ 0.45	
PC 3				\$ 0.70	
PC 4				\$ 1.00	
PC 5				\$ 1.50	
PC 6				\$ 2.00	
PC 7				\$ 2.50	
PC 8				\$ 3.00	
PC 9				\$ 3.60	
PC 10				\$ 4.15	
PC 11				\$ 4.70	
PC 12				\$ 5.25	
PC 13				\$ 5.50	
PC 14				\$ 6.05	
PC 15				\$ 7.15	
PC 16				\$ 8.25	
PC 17				\$ 9.35	
PC 18				\$ 10.00	
				<b>Total Credit Due</b>	<b>\$</b>

\* Please note, do NOT count an item as missing if it is shown as 'not shipped' or 'remaining open' on the pack lists.



School Name -
Sponsor Name -
Total # of Boxes Returning -
Date UPS Picked up Boxes -

\*Please fax this completed worksheet along with the Final Payment Worksheet to 1-386-758-6789 upon completion.

1-800-234-5561

[www.CandyCaneHolidayShoppe.com](http://www.CandyCaneHolidayShoppe.com)